

Azure & O365 Project Manager

Job Description

Job Title: Azure & O365 Project Manager

Start date: ASAP

Rate (all inclusive): £50k - £55k plus benefits / profit share scheme

Contract / Permanent: Permanent

Location: Cardiff/Remote

Role overview: The successful Project Manager will manage enterprise scale projects across the O365 and Microsoft Cloud platform, leading a migration/implementation team, interacting with stakeholders, be accountable for the successful implementation of the project to time, cost and quality constraints.

Key responsibilities:

- Be accountable for the successful rollout of Microsoft Cloud and Office365 projects across a large-scale organisation including Azure, Exchange Online, Teams, OneDrive, EMS.
- Own the project's objectives to ensure that risks and issues are appropriately and clearly managed or escalated.
- Communicate and manage senior stakeholders across multiple business lines.
- Establish an understanding of the business, develop a deep understanding of business needs and build and shape delivery plans.
- Prepare and deliver presentations and facilitate decisions among senior stakeholders.
- Lead and inspire teams.
- Represent the project in line with the customer's culture, ensuring full transparency, auditability and value for money objectives are met/upheld.

Skills and qualifications:

- 5+ years Project Management experience (essential).
- Excellent knowledge of O365 technologies (essential).
- Excellent knowledge of Azure technologies (essential).
- Experience with O365 migrations and on-boarding activities.
- Excellent knowledge of Project Management and Programme Management principles.
- Experience of the following: Azure, Exchange, SharePoint, One Drive for Business, Teams, EMS.
- Experience of O365 management tools: Intune, Azure, AAD, and the other O365 management portals.
- Knowledge of Networks (desirable)
- Excellent communication skills.
- Proven ability to lead.